

Europass curriculum vitae



Personal information

Surname(s) / First name(s)

Marie LOOTVOET

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Marie.lootvoet@tec-conseil.com

Nationality(-ies)

French

Date of birth

November 18th, 1974

Gender

Female

Desired employment / Occupational field

Consultant, Tourism Environment Consultants (TEC)

Work experience

Dates

2005-

Occupation or position held

Senior consultant

Main activities and responsibilities

Consulting in the field of tourism, travel and spatial planning

Name and address of employer

TEC (Tourism Environment Consultants) – 38 rue Sénac de Meilhan – 13001 Marseille – France

Type of business or sector

Consulting

Dates

1999-2005

Occupation or position held

Senior consultant

Main activities and responsibilities

Consulting in the field of French Public Sector and European financial sector

Name and address of employer

Atos Consulting – 6-8 boulevard Haussmann – 75009 Paris – France

Type of business or sector

Management Consulting

Education and training

Dates

2005

Title of qualification awarded

Master

Principal subjects/Occupational skills covered

Tourism and environment :

Name and type of organisation providing education and training

University of Versailles-Saint-Quentin-en-Yvelines (Paris, France)

Dates	1999
Title of qualification awarded	Specialised Master's degree
Principal subjects/Occupational skills covered	Strategy and Management of International Business – international development, project management, marketing, finance, accounting and personal development
Name and type of organisation providing education and training	ESSEC business school (Paris, France)
Dates	1998
Title of qualification awarded	Master of Science in chemistry (diplôme d'ingénieur)
Principal subjects/Occupational skills covered	Chemistry -
Name and type of organisation providing education and training	Ecole Supérieur de Chimie Organique et Minérale (ESCOM) – higher education in chemistry and engineering

Personal skills and competences

Mother tongue(s)

French

Other language(s)

Self-assessment

European level ()*

English

Spanish

Understanding		Speaking		Writing			
Listening		Reading		Spoken interaction		Spoken production	
C1	proficient	C2	proficient	C1	proficient	C1	proficient
B1	independent	B1	independent	A1	basic	A1	basic

() Common European Framework of Reference (CEF) level*

Social skills and competences

Flexibility, ability to work in multicultural environment, ability to team work.

Good communication skills: writing, oral presentations in various environments, meeting animation, training animation...

Organisational skills and competences

Project management: meeting and workgroup animation, project co-ordination, partnership management, reporting, steering comity animation, action plan implementation, planning and budget management...

Business organisation: external audit, process engineering, implementation of monitoring tools...
Commercial development: seeking for contracts, elaborating tenders, managing consortia...

Technical skills and competences

Tourism development strategy definition, market studies in the field of tourism, ecotourism products...

Computer skills and competences

MS Word, MS Excel, MS PowerPoint, MS Publisher, cartography (Map Info), GIS (Arc View), Illustrator

Artistic skills and competences

Other skills and competences

Driving licence(s)

French driving licence for personal vehicles

Additional information

See TEC presentation for more detailed references, on www.tec-conseil.com

Annexes